

ALLENSTOWN SEWER COMMISSION
35 Canal Street, Allentown, NH 03275
Tel. (603) 485-5600 - Fax (800) 859-0081

DATE: October 8, 2014

PLACE: Allentown Wastewater
Treatment Facility
35 Canal Street

TIME: 4:30 PM

ALLENSTOWN SEWER COMMISSION
REGULAR MEETING

Transcribed from notes by Andrea Martel

NOTE: ALTHOUGH THESE MINUTES MAY CONTAIN QUOTES, THEY ARE NOT VERBATIM. MANY SECTIONS CONTAIN A GENERAL DESCRIPTION OF THE REMARKS OF THE PARTICIPANTS AS INTERPRETED (BOTH INDICATED) BY THE TRANSCRIBER AND SHOULD NOT BE RELIED UPON AS THE ACTUAL INTENT OF THE PARTICIPANTS STATEMENTS. ADDITIONALLY, MANY STATEMENTS HAVE BEEN OMITTED, CONDENSED, AND GENERALIZED, BASED ON THE INTERPRETATION OF THE TRANSCRIBER AS TO ITS RELEVANCE, CONTENT SPECIFICITY, ACCURACY, AND/OR CONFORMITY TO ANY APPLICABLE STATUTE. THE TRANSCRIBER ASSUMES NO LIABILITY FOR THE CONTENTS OF THIS DOCUMENT.

Commissioners present: Carl Caporale Chairman; Jeffrey McNamara; and Lawrence Anderson

Commissioners absent:

Staff present: Jeffrey Backman Assistant Superintendent and Andrea Martel Administrative Assistant.

Other public present: Peter Boettcher; Michael Trainque Hoyle & Tanner; Joyce Welch; Jeff Gryval; Shaun Mulholland; Robert Hevey; James Rodger; Harold Thompson; Karen LeBlanc; Bob Bartlett; Ken Crowley; Sylvia Bartlett; and Debra Daigle.

Meeting was called to order at 4:30 PM by Chairman Caporale,

ORDER OF BUSINESS:

I. UNAPPROVED MINUTES:

- a. **September 16, 2014:** Commission reviewed minutes as typed. Larry made a motion to accept the minutes of September 16, 2014 as typed. Jeff seconded the motion. Motion passed and minutes were signed.

II. NEW BUSINESS:

- a. **Abatement request-15 Main Street:** Andrea informed board the homeowners requested only interest to be abated in the amount of \$15.25. Larry made a motion to accept the abatement in the amount of \$15.25. Jeffrey seconded the motion. Motion passed unanimously.
- b. **Repair permit request-50 Main Street:** Reviewed permit application. Engineer has reviewed and approved drawings submitted for re-routing private sewer laterals. Larry made a motion to approve repair permit. Jeffrey seconded the motion. Motion passed unanimously.

- c. **Intermunicipal Agreements for Domestic Septage:** Reviewed Intermunicipal agreements for the acceptance of domestic Septage for the following towns: Hooksett, Alton, Barnstead, Strafford, and Epsom. Larry made a motion to extend the agreement for a five year period ending January 1, 2020. Jeffrey seconded the motion. Motion passed unanimously and letters were signed.

Larry made a motion to go into recess at 4:55 PM. Jeffrey seconded the motion. Motion passed. Resumed meeting at 5:00 PM.

- d. **5:00-West Street sewer line discussion:** Mike started presentation by stating what has happened up to this point: the two (2) homeowners on West Street applied and were denied private septic system by NH Department of Environmental Services; and line being disconnected by School Board on November 15, 2014. Sewer Commission and Superintendent have been looking into other options available. Currently there is approximately 145' of 4" gravity sewer on West Street that connects into Main Street. Mike reviewed and discussed a conceptual drawing Hoyle, Tanner & Associates has completed. Discussed homeowners installing a low pressure forced sewer and individual private pump stations. Once the forced sewer is installed and inspected; the Sewer Commission may adopt the common line in the street as public. Homeowners asked what the estimated cost to install the entire project would be. Andrea replied the estimate to install the low pressure forced sewer would cost approximately \$12,000 per household and Mike added the private pump systems cost an average \$4,000-\$5,000. Mr. Hevey, who is currently connected to the gravity sewer line on West Street, asked how this would affect him. Mike explained it should not affect him. No decisions were made.

Larry made a motion to go into recess at 5:40 PM. Jeffrey seconded the motion. Motion passed. Resumed meeting at 5:50 PM.

- e. **Any new business as necessary:** Reviewed and discussed 2015 proposed budget. Jeffrey made a motion to accept the bottom line of \$2,070,024.00 for the 2015 Sewer Commission budget. Carl seconded the motion. Larry voted against. Motion passed. Overall budget increase is 1.23% over 2014 budget.

III. PROJECT UPDATES

- a. **Michael Trainque:** No updates.
- b. **Pete Boettcher:** Reviewed and discussed quotes for removing of asbestos pipe removal in boiler room. Quote #1: Air Quality Experts, Inc.-\$3,230.00 Quote #2: Alpha Asbestos Abatement, Inc.-\$3,380.00. Larry made a motion to accept the quote from Air Quality Experts, Inc. in the amount of \$3,230.00. Jeffrey seconded the motion. Motion passed unanimously. Working on receiving quotes for fence and paving repairs to be completed both at the plant and pump station. The replacement doors for the headworks and chlorine building have

been ordered and are estimated to arrive in 2-3 weeks. Also working on replacing the lighting ballasts in the operations building.

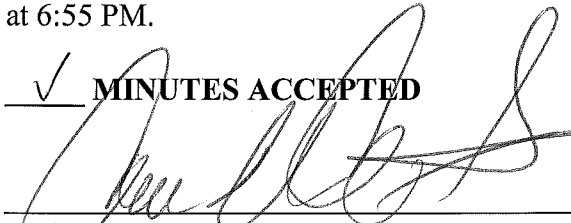
IV. OLD BUSINESS

- a. Discuss past due account for 17-19 Townhouse Road:** Andrea informed the Board that Mr. Darbouze through legal counsel has requested a payoff for the property of 17-19 Townhouse Road. Andrea presented three (3) options to the Board. Option #1: pay balance in full-\$12,053.78; Option #2: \$10,847.58 (15% reduction in legal fees and interest only); and Option #3: \$10,043.45 (25% reduction in legal fees and interest only). Larry made a motion to approve option #2. Jeffrey seconded the motion. Motion passed unanimously. Andrea will inform legal counsel to proceed with offer.
- b. Sewer Use Ordinance Review:** Board reviewed and discussed final sections of revised sewer use ordinance. Larry made a motion to set a date for the public hearing to adopt revised Sewer Use Ordinance. Jeffrey seconded the motion. Motion passed unanimously.
- c. Any old business as necessary:** Carl requested a date be set for the annual Christmas Party at the Red Blazer in Concord.

V. CORRESPONDENCE & OTHER BUSINESS

- a. Signing of disbursements, purchase orders and other documents as necessary:** Commission signed disbursements and purchase orders as needed. Signed overtime sheet.
- b. Review of any business with Administrative Assistant, Assistant Superintendent and Superintendent:**
 - i. Jeff updates:** Informed Board a company, Evoqua, will be starting a pilot test at the plant to test for phosphorous removal.
 - ii. Andrea updates:** Updated total hauled waste and grease totals received for the month of September and yearly totals. Reviewed and signed September hauler billing detail and sewer user adjustment journal.
 - iii. Dana updates:** Not present.

With no further business to discuss, Chairman Caporale motioned to adjourn, second by Commissioner Anderson. The motion carried by unanimous vote; the meeting was adjourned at 6:55 PM.

✓ **MINUTES ACCEPTED**


Carl Caporale, Chairman

 WITH AMENDMENT

10-28-14

Date


Jeffrey McNamara, Commissioner

10-28-14

Date



10-28-14

Lawrence Anderson, Commissioner

Date